



## ZONE 1 COUNTY OPERATIONS CHIEFS COMMITTEE - MEETING AGENDA

June 13, 2017 AT 09:00

SNOQUALMIE CASINO

37500 SE NORTH BEND WAY

### SIDECAR ROOM

Please enter from the roundabout and park in the Upper Valley Lot, signage will be posted.

- *Morning refreshments include: Coffee, water, fruit and pastries*
- *Afternoon refreshments include: Coffee, soda, and water*

CURRENT MEETING AGENDA	
Time	Agenda Item
<b>08:30-09:00 - Coffee/Refreshments</b>	
<b>09:00-10:30 - Business Items</b>	
• Approve May Meeting Minutes (attached)	Burke
• MCI SeaTac Airport (Z1 BLS Strike Team) update (July 12)	Burke
• Updates to Model Procedures (May Day tone/Abandonment sequence	All
• Fireworks responses/operational issues	Burke
• Move-ups	Dahl/Baker
• Wildland Update (Two responses early into the season)	Burke
• Model procedure development for HAZMAT and LPG/Natural Gas and propane responses (We will be working to connect the leads in all Zones to combine the existing documents into a Zone Model procedure/response platform)	Defazio/Burke
• Fentanyl Response Plan Discussion	All
<b>10:30-11:00 - Break</b>	
<b>11:00-12:00 - Charter Structure Overview</b>	
<b>12:00-13:00 - Lunch at the Casino Buffet</b>	
<b>13:00-16:00 - Charter Development</b>	

*A big thank you to Snoqualmie Casino for the accommodations.*

Zone 1 Operations Meeting Notes  
May 10, 2017

Attendance			
Erik Wallgren	Woodinville	Eric Magunson	Northshore
Josh Baker	Norcom	Mark Moulton	Bellevue
Tim Day	Kirkland	Kevin Bryson	ES F&R
Les Kenworthy	Mercer Is.	Mike Bailey	Snoqualmie
Rich Burke	ES F&R	Drew DeFazio	Redmond
Jim Roepke	Bothell	Bobbi Lane	Bellevue

Meeting started at 1335 hours. Minutes from April 11, 2017 unanimously approved with changes.

- Change Agenda date to May 10, 2017.
- Under 'action taken', move "Assigned to DeFazio, Roepke & TRT Team" from the Light Rail discussion to Rescue MVA Response.

### Committee Reports

#### TRT

- The next Rope Rescue training is set for June.
- Refresher classes are going well. South end TRT refreshers continue to have better attendance. The ability to look up dates on the TRT website has been helpful, and a good communication tool for the Zone.
- We are in the process of putting together a KC TRT Committee. A request for a Zone 1 rep was made. DC Roepke volunteered to sit in as the interim.

#### EMS

- Nothing to report. No EMS Committee Member was present.

### Zone 1 Chiefs

- The new Norcom IT Director has been making fire station visits in Zone 1.
- We lost five (5) channels during the lighting storm a few weeks ago. There was about 8 minutes of 'dead air' time. We'll be using this event as a 'lessons learned'. DC Moulton inquired if alpha pages were sent out during the outage? Josh will address this and bring back to the next meeting.
- There will be a CMT informational meeting on May 11<sup>th</sup> at the Tukwila Community Center. If your department is interested, they will be discussing current County & Regional programs.
- Redmond FD will be starting a pilot for Paramedicine. The launch date is still TBD.
- There will be a Levy Planning Summit held in Renton on, May ~~XX~~ if you have any staff as part of your planning team.
- There was some concern how the new radio system may have less communication capacity. The Zone Chiefs discussed what they consider "in building" coverage and will present at their next meeting.
- PSERN is holding an open house starting at 0830 hrs. at Station 61 in Shoreline.
- EMS week starts May 22<sup>nd</sup>. Helen, with KC EMS, is looking for crews to participate in a live blog. Please contact her if you are interested.
- We are looking to develop a matrix of all the current programs Zone 1 agencies use to determine where there are duplicate efforts in place. Keeping in mind that some require Norcom to support as well.
- We had a vendor demonstration for a program called "Fire Watch". It has the capability to listen to CAD data, search via text and voice, real time query and other incident features. For an additional cost, you can have them set up specific data reports based on your needs.
- A State Mob EOC flow chart is currently being reviewed and in draft mode.

### KC Ops

- Chief Wallgren relayed all previously discussed updates to the model procedures have been adopted and approved. There will be a discussion on how to best push out the changes. It was suggested to provide a video to share with the Training Officers.

### **Z1 Tech Ops Group**

- Review and discuss the adoption of the “Operations and Technology Committee Charter” draft. Burke motioned, Kenworthy 2<sup>nd</sup>. Unanimously approved as written.

### **Old Business**

- Reviewed Seattle Fire FD, SOG regarding Natural Gas. We will be using definitions in the SFD SOG to put together a Zone 1 draft that will fit our response policy. We will also be adding a section to cover propane. It was recommended to review Zone 3 & 5’s Gas SOG; and also petroleum policies. Present at the next meeting for discussion and review.
- The Zone Captain group will meeting to discuss MVA Rescue Responses. Their goal is to hold a Tech Level Training that is consistent across the Zone.
- DC Burke has scheduled June 13<sup>th</sup> at the Snoqualmie Casino, from 0900-1500 hrs. for the Z-1 Ops retreat. Please send topics for the agenda to him. He will send out one more Doodle poll to make sure the 13<sup>th</sup> works for everyone’s calendar.
- SeaTac Airport will be holding an MCI drill on July 12<sup>th</sup> from 0900-1500 hrs. They are in need of suppression staff and equipment. The drill will include TRT. They’ve asked, if available, to have the DC & BC stay after the drill for briefing. Bothell agreed to send a BC, Engine and Aid. Bellevue and Redmond are currently tentative. Norcom may send a rep. for them. Zone 3 is sending a strike team. If you are aware of any electives or incumbents attending, please let Rich know.
- Review and discuss the adoption of the “Submission of Concepts” Process draft. Snoqualmie shared their concern regarding that only EMTG Training Officers on the Chain of Command for review and approval process. Recommend to include a rep. or spokesperson for Non-EMTG dept. to convey information to. Snoqualmie did agree that the draft was ok as is. A motion was made by Day, Roepke 2<sup>nd</sup> to adopt the process. Unanimously approved as written.
- K. Bryson presented on FirstDueSizeUp software. Has the capability from an incoming call to search the address for KC Assessment data, provide street view, etc. It is agency specific. The PP is included in the agenda packet for your review. The below departments would like to try the 30-day free trial.
  - Bellevue, Redmond, Kirkland, Bothell, Northshore, Eastside F&R and Mercer Island.

### **NORCOM**

- A 90 day CVA protocol stats review was provided via email. Of the 433 Zone wide CVA responses, we are beating the Norcom 2010 NFPA standard. Calls are being dispatched faster than the combined average of all Fire/EMS.
- Woodinville purchased 11 new Dell Military Grade MDC’s.
- We’ve change the pager display so it clearly shows which dispatch center it is coming from as listed: NorcomST and KitComST. Calls will always be on TAC8. Please provide any feedback from this change to Josh.

### **Roundtable**

- Snoqualmie now has an inflatable kayak available on Engine 281.
- Woodinville and Duvall have entered into a contract to share a full time IT person.
- Les Kenworthy announced his intent to retire at the end of 2017.
- Redmond has coordinated with Norcom for a pilot program to send a pre-page, while in route, at assisted living facilities that have a gate or guard shack. This has allowed aid quicker access to patients.

Adjourned at 1540 hours.

Respectfully submitted,  
Bobbi Lane



# KING COUNTY ZONE 1 OPERATIONS CHIEFS

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## Charter/Retreat Development Outline

Thank you to the Zone 1 Operations Chief Officers for their willingness to bring our work group together and develop a “Charter” to help define the path forward. The critical nature of the work being managed by our group will affect hundreds of firefighters and officers, as well as over 650,000 community members we are sworn to serve and protect. The work we do matters.

With limited time, together each month those precious hours need to be effective and results driven. To help define the June retreat, the draft is a frame work for us to develop together.

### **1. Purpose and Key Responsibilities**

- a. What is the reason for our existence?
- b. Who are we responsible to and how do we measure the success of the actions completed or taken by the group?

### **2. Vision**

- a. What do we want to accomplish, achieve or create?
- b. What will be the impacts of our collective actions?

### **3. Values**

- a. What are the most important values we will adopt to guide our actions and decisions to guide our group?
- b. What are the specific behaviors that describe each value?

### **4. Goals**

- a. What are shared goals and deliverables?
- b. How do we measure our success?

### **5. Roles and Responsibilities**

- a. What are individual skills and functional areas of responsibility?

### **6. Mutual Expectations**

- a. Ground rules
  - i. Actions that positively/negatively impact the group?
  - ii. What is the best method for providing feedback within internally/externally?

#### King County Zone 1

Bellevue Fire Department, Bothell Fire & EMS, Duvall Fire, Eastside Fire & Rescue, King County Fire District 27, Kirkland Fire Department, Mercer Island Fire Department, Northshore Fire Department, Redmond Fire Department, Shoreline Fire Department, Snoqualmie Fire Department, Snoqualmie Pass Fire & Rescue, Woodinville Fire & Rescue

## **7. Operating procedures**

- a. Meeting dates/time/length
- b. Current format/improvement/changes
- c. Method to track decisions and agreed upon actions?
- d. Best method for group communication?

## **8. Commitment to each other/mission**

- a. Time frame for returning emails/phone calls
- b. When we communicate to our specific work groups regarding issues discussed within our team, how do we communicate results/actions
- c. Decision making process/method
  - i. Majority/consensus
- d. How do we resolve disagreements?
- e. How will we handle if we don't follow through on agreements?
- f. How do we evaluate our team's performance?
- g. What mechanism should we utilize to communicate our actions to every firefighter we are responsible to?

DRAFT

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