

ZONE 1 OPERATIONS CHIEFS COMMITTEE - MEETING MINUTES

February 14, 2017 AT 13:30

KIRKLAND FIRE – STATION 26

MEETING ATTENDANCE	
Richard Burke, Eastside Fire	Jamie Formisano, Eastside Fire
Erik Wallgren, Woodinville Fire	Helen Ahrens-Byington, Kirkland
Eric Magnuson, Northshore Fire	Tim Day, Kirkland Fire
Mike Bailey, Snoqualmie Fire	Mark Moulton, Bellevue Fire
Joel Kuhuhenn, KCFD 45	Drew DeFazio, Redmond Fire
Josh Baker, NORCOM	Les Kenworth, Mercer Island Fire
Kevin Bryson, Eastside Fire	

MEETING TOPICS		
TOPIC	PRESENTER	ACTION TAKEN
<p><u>Review & Approve Previous Meeting Minutes</u></p> <ul style="list-style-type: none"> Previous meeting minutes were reviewed by the group. Josh provided revisions for the NORCOM portion via email to Jamie. 	Burke	Unanimously approved with suggested changes.
<p><u>Additional Meeting Agenda Items</u></p> <ul style="list-style-type: none"> RAD 57 Discussed the tool and its function. Typically used for Medic rigs and MSO. 	Wallgren	
<p><u>Committee Liaison Reports</u></p> <ul style="list-style-type: none"> Tech Rescue: <ul style="list-style-type: none"> Three (3) smaller Hazmat units have been purchased through the Eastside Hazardous Consortium and will be deployed strategically within the Zone. Woodinville Station 33, EF&R and another department will be housing the equipment. Josh Baker is working on a project to establish specialty resources within the Zone. EMS: <ul style="list-style-type: none"> Discussed EMT classes being offered. KC EMS will be finalizing the financial commitment for a QI/QA program. FirstWatch: Data program that gathers and combines QI for CAD and hospital data. Zone 1 Chiefs: <ul style="list-style-type: none"> Discussed Z1 Ops briefing. The Chiefs encourage Zone-wide changes to remain consistent. Discussed common language. Clarified that Quick Hit is finalized and Working Fire is still being discussed. Discussed sick leave usage and tracking of policies. King County Ops: 	<p>Wallgren</p> <p>Day</p> <p>Burke</p> <p>Wallgren</p>	<p>Add “Discuss Regional Deployment” as a future agenda item.</p> <p>Please submit Sick Leave policies to Jamie.</p> <p>Agreed to</p>

<ul style="list-style-type: none"> ○ Working Fire: Discussed term vs. call type, NIMS term, King County common language. Discussed pros and cons regarding changing terminology and the application of the definition. Z1 Ops will move this suggestion to KC Ops for final decision for both terminology and definition. <i>(include Dispatch Centers terminology and definition)</i> ○ Representatives from all Zones working on Model Procedures with revisions brought to KC Ops in March and KCFCA in April for adoption. <ul style="list-style-type: none"> ▪ Mayday, Withdraw, Abandonment, Passports, Fire Ground Procedure. 		<p>Change the term from “confirmed fire” to “working fire”.</p>
<p>Old Business</p> <ul style="list-style-type: none"> ● CVA Transport Protocol update: Discussed the Bothell Fire’s successful call. Suggestion to reach out to your local hospitals informing them of the new practice. ● SFD/Zone 1 Bridge Responses: Currently no updates, seems to be running smoothly. ● Unit Identifiers: Currently the Port of Seattle Fire ARFF vehicles are the only anomaly. 	<p>Baker</p> <p>Baker</p> <p>Work Group</p>	<p>Success 1/31/17</p> <p>Success 2/6/17</p> <p>Discussion</p>
<p>New Business</p> <ul style="list-style-type: none"> ● Z1 Ops Goals & Objectives: Discussed proposed language. Approved unanimously as a working document. ● NORCOM: <ul style="list-style-type: none"> ○ RAADAR Command Paging Demo: Josh will send directions on use for Manual Paging Interface. Discussed “Resource Emergency” operations. ○ Prob. FF Orientation: Please provide a headcount prior to attending. ○ Resource Emergency (PD Requests for P5s): Reach out to PD; NORCOM must dispatch if PD requests a “down tree”, please work with them to coordinate to minimize duplication. ○ Assigning Additional Tacs (Even/Odd/ST-OPS): Agreed to provide clear direction to both NORCOM and training divisions (EMTG/individual agencies) when requesting additional TAC frequency, by default, you will get a corresponding even/odd freq. to ensure communication capability on the State Operations channels. ○ If the incident dictates the need for separate State Operations communications then the IC will need to be specific in their request to NORCOM ○ TriCon Feb 26-Mar 2 (Recon and Report): NORCOM reps will be attending and will report back. Please inform Josh if something on the agenda is of interest. ○ TriTech CAD ALS Divert Option: There is a Hospital divert option for tracking purposes if needed. 	<p>Burke</p> <p>Baker</p>	<p>Approved.</p> <p>Email Josh for access to RAADAR.</p>

<ul style="list-style-type: none"> ○ Request to the Dispatch Communicator to be mindful of repeating radio traffic that is not sent to NORCOM. ● <i>Development of Wildland Fire Engine and Tender Strike Team Structure:</i> Meeting with each Agency team leader to gather resources and provide trained. The Tender Strike Team Structure can be removed from future agendas. ● Discussed the NORCOM Fire Stakeholders meeting; currently assigning and prioritizing projects to the work plan. There will be collaboration with this group moving forward. ● <i>KCFCA/Zone 1 Ops Website:</i> Provided demo on site, agreed to use as the group's document sharing site. Please contact Jamie for access and submit ideas to build out to meet the needs of the group. 	<p>Dahl</p> <p>Formisano</p>	
<p>Round Table Reports</p> <ul style="list-style-type: none"> ○ Redmond: Discussed response procedure for large scale natural gas incidents. (i.e. Pipeline) ○ Mercer Island Fire: Discussed changes to MDTs and ESOs. ○ Kirkland Fire: Tablet Command will be providing a demo on February 28, 0900-1200, at Kirkland City Hall. 	<p>All</p>	<p>BC DeFazio will provide current pipeline plan for discussion.</p>

Action Items	Member	Status / Completion Date
<p>Discussion for next meeting:</p> <ul style="list-style-type: none"> ○ Definition ○ Specific NIMS reference ○ Impacts to NORCOM ○ Specific reference in Model Procedures ○ How it will be applied and interpreted 		
<p>Submit sick leave procedures to Jamie</p>	<p>All</p>	
<p>Discuss process for decisions and direction from Zone 1 Operations to :</p> <ul style="list-style-type: none"> ○ EMTG ○ Training officers/divisions ○ SOP's/Policies/Directives, etc. 		

AD HOC Committees	Members

MEETING SCHEDULE (2nd Tuesday every month)

DATE	TIME	LOCATION	AGENDA ITEMS DUE
3/14/2017	13:30 – 15:00	Kirkland Fire Station 26	3/6/2017
4/11/2017	13:30 – 15:00	Kirkland Fire Station 26	4/3/2017
5/9/2017	13:30 – 15:00	Kirkland Fire Station 26	5/1/2017
6/13/2017	13:30 – 15:00	Kirkland Fire Station 26	6/5/2017
7/11/2017	13:30 – 15:00	Kirkland Fire Station 26	7/3/2017
8/8/2017	13:30 – 15:00	Kirkland Fire Station 26	7/31/2017
9/12/2017	13:30 – 15:00	Kirkland Fire Station 26	9/4/2017
10/10/2017	13:30 – 15:00	Kirkland Fire Station 26	10/2/2017
11/14/2017	13:30 – 15:00	Kirkland Fire Station 26	11/6/2017
12/12/2017	13:30 – 15:00	Kirkland Fire Station 26	12/4/2017