

## **ZONE 1 FIRE CHIEFS MEETING**

**9:00 a.m.**

**July 10, 2017**

### **Attendees:**

|   |  |
|---|--|
| Jim Torpin, Fire Chief - Northshore (Chair) | Matt Cowan, Fire Chief - Shoreline         |
| Jim Roepke, Interim Fire Chief - Bothell    | Mark Correira, Fire Chief - Snoqualmie     |
| Jeff Clark, Fire Chief - Eastside           | Greg Ahearn, Fire Chief - Woodinville      |
| Richard Burke, Deputy Chief - Eastside      | Helen Chatalas, Assistant Director - KCEMS |
| Tommy Smith, Fire Chief - Redmond           | Mike Mandella, Deputy Director - NORCOM    |

The meeting convened at 9:00 a.m.

### **APPROVAL OF MEETING MINUTES - REVIEW/COMMENTS**

Meeting minutes for May 8, 2017 were approved as submitted.

### **AGENDA REVIEW**

Chief Cowan added Re-Channelization to New Business

Alarm Level Responses to be discussed during Reports for attention by NORCOM

### **REPORTS**

#### **NORCOM - Mike Mandella**

- A contract was awarded to a consultant who will be performing a facility needs assessment for NORCOM. Working with the City on noise issues due to current construction at Bellevue City Hall.
- Chaired in-building radio task force (members from PSERN technical team and governing board) to discuss improving coverage options. Agencies were tasked to provide building inventories to NORCOM prior to next Operations board meeting on July 23.
- Locution replacement 32 of 50 are complete. There is a conflict with the software; HP will be involved in providing a solution.
- The E-911 Interim Program Manager, Cathy Lombardo, will provide a budget report at the next Governing Board meeting this Friday. Meeting to be held this Wednesday to discuss funding options.
- There is a learning curve on the new PSERN system; Motorola will be brought in to assist with training.

#### **King County EMS - Helen Chatalas**

- CMT meeting to be held this Wednesday; discussion will include current CMT projects underway by other agencies.

*The mission of the Zone One Fire Chiefs is to provide a forum for sharing information and coordinating efforts between north King County Fire agencies for the betterment of the communities we serve.*

## **REPORTS (cont'd)**

### Zone 1 Ops - Deputy Chief Burke

Zone 1 Operations Retreat was held on June 6. The Operations Chief Officers came together for a day long retreat to develop a working “charter” in support of safe and effective fire ground and emergency scene operations within the Zone as well as within King County.

Nearly every agency within Zone 1, including our partners at NORCOM, were represented. This demonstrated a commitment to improve interoperability and define a focus on the operational impacts made by any one agency. We shall no longer work in silos, instead we shall focus on automatic aid, regional responses and improved services at every level.

Development of a quarterly “Operations Report” reviewing topics discussed and actions taken by the Operations Chiefs:

- Specific reports by sub-committee members on individual tasks or efforts
- Upcoming proposals or pilot projects that may impact operations
- Changes to NORCOM or dispatch criteria

Onboarding package development:

- Introduction to new members
- Bios of current members
- History of projects/changes/recommendations made to Zone Chiefs
- Contact information
- Meeting minutes and other correspondence

The group focused on the following topics as they relate to the Zone Operations:

- Purpose and key responsibilities of working group
- Vision: What do we ensure is accomplished, achieved or created
- Values: How these factors will help to guide our actions or decisions
- Goals: Aligning philosophies and how we measure success
- Roles and responsibilities: Individual skills and functional areas of responsibility
- Mutual expectations: Ground rules and internal commitments; setting our Fire Chiefs up for success (model procedures)
- Operating procedures
- Commitment to each other/mission

### **Other Zone Topics:**

- Zone 1 Task Force to SeaTac Triennial drill on Wednesday, July 12
- MUM: Request all agencies allow move ups to happen as directed by MUM during first alarm assignments
  - Any agency specific move ups are done in collaboration with Zone Coordinator
- Our wildland season is in full swing. Working to create a weekly conference call amongst Zone Ops Chiefs to ensure adequate wildland coverage within our response area.
- Development of a fentanyl model procedure. Chief Cowan stated final procedure needs to be shared with Police agencies.

## REPORTS (cont'd)

- Concern regarding the proposed changes to King County dispatch guidelines in the South County with the removal of ALS resources from:
  - Rapid heart rate
  - Signs of shock
  - Pregnancy with contraction
  - Conscious overdose patients

Chatalas will research this further and report back.

## OLD BUSINESS

### Sick Leave - Chief Smith

Reminder to submit agency sick leave policies to Dawn DeLoach. Chief Torpin stated that policies should also include procedures for return to work. Chief Cowan discussed DRS audit of LEOFF service credits; Chief Correira suggested speaking to Wayne Senter about this topic.

## NEW BUSINESS

### Toll Lane Exemptions - Chief Correira

Shared information (*attached*) on efforts to create universal exemptions for emergency response vehicles. Agencies will need to create an "Always Exempt" account - staff vehicles excluded. Chief Correira will research the ability to convert existing accounts.

### Alarm Level Responses - Chief Clark

Discussion held regarding alarm level alarm responses, specifically first and second level. DC Burke will further the discussion at the Operations level. DC Burke stated current practice is to utilize move up procedures for first and second level and to dispatch a strike team for third level and higher. Mandella discussed the need for creating a common radio template. Chief Torpin asked if Snohomish will be included in this; Mandella will research further.

### Road Re-Channelization - Chief Cowan

Discussed changes being made to convert 2 lane roads to 1 lane road with center turn lane and bike lanes. All research provided addresses straight roads only; asked if any agencies have had experience with converting curved roads.

### File Sharing - Dawn DeLoach

Looking into low/no cost options for file sharing for the group. Some options are Dropbox, Google Drive and King County Chiefs website (Chief Cowan to research). Features need to include the ability for all group members to upload and download documents. Dropbox seems to be the best option but it is unclear what the cost would be and how the fee would be paid. Dawn is working with Dropbox to discuss license needs.

## **ROUNDTABLE**

### Bothell

- Six finalists for Fire Chief, to be interviewed July 25
- Currently in contract mediation with 3 meetings scheduled

### Redmond

- Hired new OEM manager
- Working with IT department to leverage technology options
- Redmond City Hall will be undergoing construction in the coming months, which may necessitate the need to find another meeting location; more information to follow

### KCEMS

- Will look into utilizing King County TV to distribute training on new radio system

### Eastside (Clark)

- Discussed King County Chiefs renumbering efforts. Any agency input should be provided to Chief Clark prior to meeting this Friday.
- Asked for input regarding 2019 FMLA law and impact to bargaining agreements. City agencies asked to reach out to AWC.

### Shoreline

- KCFCFA Leadership Summit to be held September 27-28

The meeting adjourned at 10:36 a.m.

Respectfully submitted,  
Dawn DeLoach  
Redmond Fire