



ZONE 1 COUNTY OPERATIONS CHIEFS COMMITTEE - MEETING AGENDA

April 11, 2017 AT 13:30

KIRKLAND FIRE – STATION 26

9930 124th Ave NE

Kirkland, WA

CURRENT MEETING AGENDA		
TOPIC	PRESENTER	ACTION TO BE TAKEN
Introductions / Announcements	Committee Chair	
Review Previous Meeting Minutes	Committee Chair	Approval
Additional Meeting Agenda Items	Committee Chair	Discussion
Committee Liaison Reports	Various	Debriefing
Old Business	Various	Discussion
New Business	Various	Discussion
Round Table Report	Various	Debriefing

ADDITIONAL MEETING AGENDA ITEMS		
TOPIC	PRESENTER	ACTION TO BE TAKEN

Committee and Liaison Reports	Presenter
• Technical Rescue Team	Roepke
• EMS Committee	Nankervis
• Zone 1 Chiefs	Burke
• King County Ops <ul style="list-style-type: none"> ○ Revised Model Procedures 	Wallgren

Old Business	Presenter	Action To Be Taken
• Discuss response plan for large scale natural gas incidents.	DeFazio	Discussion
• Group Focus/Goals & Objectives <ul style="list-style-type: none"> ○ Development of Ops Chief review, approval, implementation of actions process. 	All	Discussion

New Business	Presenter	Action To Be Taken
• NORCOM	Josh Baker	Discussion
• Rescue MVA Response SBAR	DeFazio	Discussion
• Adoption of Model Procedures		
• PSERN Update		
• July 12 MCI SeaTac Airport (Z1 BLS Strike Team) request		

<ul style="list-style-type: none"> • Control Center Liaison (DOT) Shoreline Fire 		
<ul style="list-style-type: none"> • Creation of Z1 Tech Workgroup 		
<ul style="list-style-type: none"> • KC Sheriff Marine Ops <ul style="list-style-type: none"> ○ Many new members on their team ○ New boat on order ○ Would like the opportunity to train with us ○ Request a PIA following any incident when we work together ○ Hope to learn from our teams 		

Action Items	Member	Status / Completion Date

AD HOC Committees	Members
<i>Active Committees</i>	
<i>Inactive Committees</i>	

MEETING SCHEDULE (2 nd Tuesday every month)			
DATE	MEETING TIME	LOCATION	AGENDA ITEMS DUE (1 st Monday monthly)
4/11/2017	13:30 – 15:00	Kirkland Fire Station 26	4/3/2017
5/9/2017	13:30 – 15:00	Kirkland Fire Station 26	5/1/2017
6/13/2017	13:30 – 15:00	Kirkland Fire Station 26	6/5/2017
7/11/2017	13:30 – 15:00	Kirkland Fire Station 26	7/3/2017
8/8/2017	13:30 – 15:00	Kirkland Fire Station 26	7/31/2017
9/12/2017	13:30 – 15:00	Kirkland Fire Station 26	9/4/2017
10/10/2017	13:30 – 15:00	Kirkland Fire Station 26	10/2/2017
11/14/2017	13:30 – 15:00	Kirkland Fire Station 26	11/6/2017
12/12/2017	13:30 – 15:00	Kirkland Fire Station 26	12/4/2017

ZONE 1 OPERATIONS CHIEFS COMMITTEE - MEETING MINUTES

March 14, 2017 AT 13:30

KIRKLAND FIRE – STATION 26

MEETING ATTENDANCE	
Richard Burke, Eastside Fire	Jamie Formisano, Eastside Fire
Kevin Bryson, Eastside Fire	Helen Ahrens-Byington, Kirkland
Joel Kuhnhenh, KCFD 45	Tim Day, Kirkland Fire
Mike Bailey, Snoqualmie Fire	Mark Moulton, Bellevue Fire
Erik Wallgren, Woodville Fire	Drew DeFazio, Redmond Fire
Les Kenworthy, Mercer Island Fire	Cory James, NORCOM
Andy Adolfson, Bellevue Fire	Eric Magnuson, Northshore Fire
Jim Roepke, Bothell Fire	Karen Furuya, NORCOM
Bill Hoover, Kirkland Fire	Tim Dahl, Shoreline Fire
John Nankervis, Shoreline Fire	

MEETING TOPICS	
TOPIC	ACTION TAKEN
<p><u>Review & Approve Previous Meeting Minutes</u></p> <ul style="list-style-type: none"> Previous meeting minutes were reviewed by the group. Change EMS speaker. 	Unanimously approved with suggested changes.
<p><u>Committee Liaison Reports</u></p> <ul style="list-style-type: none"> Tech Rescue (Roepke): <ul style="list-style-type: none"> Website update: www.kctr1.org South End: October refresher class at Bellevue Training Center will cost approx. \$900/per department. North End: No cost. Lisa Phillips is the Secretary to the TRT Group. Reviewed the TRT Survey results and discussed the Chiefs request to share resources and reduce costs. Discussed best practices, sustainability issues; including grant funding and skilled/equipped techs responding on calls. Agreed to streamline current process. Discussed the possibility of a six person “squad” furnished with equipment and skills. Possible sub-committee and collaboration with the Zone 1 Ops group. Discussed additional training opportunities to include MVR. EMS (Nankervis): <ul style="list-style-type: none"> BLS Core Services funding is published, application period is now open. EMSAC Agenda: Increase funding for programs. Narcan: Full deployment, training being scheduled. (Any CBT instructor is able to conduct training) EMTG Academy Class: EMT classes have been scheduled for March 17, 2017. CVA: Being tracked, additional comprehensive stroke centers coming 	<p>Review and revise the current response plan. (Helen to send Squad proposal)</p> <p>Seeking CBT instructors during the five week class.</p>

<p>on board, including Virginia Mason, Northwest and Valley Medical Center. Overlake may be on board in the future.</p> <ul style="list-style-type: none"> ○ Hospital on Divert: Hospitals have pledged they will not go on divert for BLS patients, however, the wait time continues to be extensive. ● Zone 1 Chiefs (Burke): <ul style="list-style-type: none"> ○ PulsePoint contract being reviewed. ○ Concerns with loss of funds and resources for Wildland Deployments outside of the Zone. ○ State Chiefs Conference May 22-25. ○ WA State Legislation: Current Legislative issue regarding RFAs. ○ Zone Chiefs retreat in early June to include Deputy Chiefs. ● King County Ops (Wallgren): <ul style="list-style-type: none"> ○ Representatives from all Zones working on Model Procedures with revisions brought to KC Ops in March and KCFA in April for adoption. <ul style="list-style-type: none"> ▪ Mayday, Withdraw, Abandonment, Passports, Fire Ground Procedure. 	
<p>Old Business</p> <ul style="list-style-type: none"> ● Best Practices: Unanimously agree to move forward with Working Fire & Quick Hit communication to the crews. Will be brought to the Chiefs for final approval. ● Discussed response plan for large scale natural gas incidents. Discussed hosting a table top exercise. 	DeFazio to lead.
<p>New Business</p> <ul style="list-style-type: none"> ● NORCOM <ul style="list-style-type: none"> ○ Report out from the Tri-Con conference. ● Wildland Discussion (Baker) <ul style="list-style-type: none"> ○ Interlocal Agreement on Wildland Deployment. ○ Working Fire Proposal, which will add specialized Wildland resources. Discussed developing a Zone Wildland Team concept to call upon and share resources, including a Wildland Engine. ○ Same agencies participating in the 2017 Wildland Season as in 2016. ○ MAPARS: Accessing MAPARS a manifest. ● Code3 Presentation: <ul style="list-style-type: none"> ○ (PowerPoint presentation included) discussed establishing a Tech sub-committee. ● Development of Ops Chief review, approval and implementation process. <ul style="list-style-type: none"> ○ Proposal: Q1-Q3 review items with final approval in Q4 with implementation in Q1 the following year. ○ Invite a Training/EMT Officer to attend meeting. ● Rescue MVA Response SBAR (DeFazio) <ul style="list-style-type: none"> ○ Discussed Tech/Ops level training on rescue tools and ensure redundancy with response plans. 	<p>Send out email asking for committee members.</p> <p>Burke to distribute proposal to group for review.</p>
<p>Round Table Reports</p> <ul style="list-style-type: none"> ○ Woodinville Fire is seeking one (1) BC or (1) DC for April 17, 2017. ○ Bellevue is limiting access to meeting room availability. ○ Mercer Island vs. Sound Transit legal suit and the impacts to surrounding departments. ○ Station Move-Up Kits status 	Submit names to DC Wallgren

<ul style="list-style-type: none"> ○ Captain Baca will be moving on and the position will be replaced on June 1, 2017. ○ April 10, 2017 National Telecommunicator Appreciation Week 	
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Action Items	Status / Completion Date
Discussion for next meeting: <ul style="list-style-type: none"> ● TRT response plan follow up. ● Discuss response plan for large scale natural gas incidents. (DeFazio) ● Rescue MVA Response SBAR. (DeFazio) 	

AD HOC Committees	Members
Technology Committee	Kevin Bryson

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King County Fire Chiefs Fire Model Procedures

Summary of Notable Proposed Changes to Fireground Procedures

Section 10 Passport Accountability:

- Title changed from “Passport Accountability” to “Personnel Accountability”
- The Orange Company Designator Tag has been removed
- Language for “Emergency Traffic” modified to be consistent with emergency procedures
- “Apparatus Passport” has been removed
- Identifies “Passport” system as the primary personnel accountability system for crew integrity. Notes that it may or may not be used as an Incident Management Tool.
- “Priority/Urgent Traffic” language added to be consistent with emergency procedures
- “Routine Traffic” language added to be consistent with emergency procedures
- “CANA” removed as acronym for progress report (Addressed in section 18)
- Clarification of procedure for use of Passport system
- Revision of abbreviations for unit designators – to be consistent County wide and with other Model Procedures
- Removal of designation of helmet colors (not standard across County)
- Removal of Green Passports from Command vehicle
- Deletion of section on assignment of driver to D/G Supervisor or IC
- Clarification on when a passport is given to supervisor or IC

Section 12 Rapid intervention Crew (RIC):

- Added preference for a team of 3 to makeup a RIC
- Added Rapid Intervention Group (RIG)
- Added definition and role of Standby Team/Crew
- Added separate Talk group if a RIG is assigned
- Added that upon deployment of the RIC, a RIG and Supervisor should be strongly considered
- Added language regarding the talk group to be used to communicate with the MAYDAY personnel
- Added the roles/duties of the RIC upon deployment

Section 15 Abandon/Withdraw:

- Added and clarified language and definitions for:
 - Abandon
 - Emergency Traffic
 - Evacuate
 - MAYDAY
 - PAR (Personnel Accountability Report)
 - Priority / Urgent Traffic
 - Roll Call
 - Routine Traffic
 - Withdraw
- Clarified Abandonment Procedure and steps
- Added definition about maintaining hose line pressures in the event of an abandonment
- Clarified steps for a roll call

Section 16 MAYDAY:

- Added and clarified language and definitions for:
 - MAYDAY
 - MAYDAY Alert Tone
 - Roll Call
- Added direction for Dispatch to automatically order an additional ALARM in the event of a MAYDAY
- Clarified emergency action procedures to be taken in the event of a MAYDAY
- Added language on EMER Button activations
- Added requirement for IC to order a Roll Call or PAR following a MAYDAY
- Added requirement for IC to open the air upon resolution of the MAYDAY

Section 18 Fireground Practices:

- Added relevant references
- Added and clarified language and definitions for:
 - Base
 - Division
 - Fireground
 - Staging Area
 - Group
 - Working Fire
-

Section 18 Fireground Practices (continued):

- Added and clarified Fireground Benchmarks:
 - Initiation of Command
 - Declaration of Strategy
 - Establishment of Standby or RIC
 - Transfer of Command
 - Establishment of Staging
 - Establishment of Command Post
 - Water on the fire
 - Fire under control
 - Tapped Fire
 - Loss Stopped
 - Establishment of a Base
 - Primary and secondary searches
 - PAR and Roll Calls
 - Change in Strategy
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- Removal of RECEO VS
- Added and clarified language and definitions for Air Management
- Added environmental conservation to incident Priorities
- Added Requirement to establish Hot, Warm and Cold Zones
- Added requirement for NATO Phonetics
- Added elements of the Progress Report – Removed specific acronyms
- Added and clarified language for roles of Divisions and groups
- Added and clarified language for roles of Branches
- Added and clarified language for Incident Command Post activities
- Added and clarified language for Transfer of Command
- Establishment of practices for a “Post-Extinguishment Hot Wash”
 - Demobe plan
 - Tactical Debrief
 - Safety Survey Briefing
 - Investigation/Overhaul Plan



KING COUNTY ZONE 1 OPERATIONS CHIEFS

GOALS & OBJECTIVES

Goals:

- Work to ensure Fire Service Operations are conducted in a safe and effective manner throughout the region with proper review and evaluation for constant improvement.
- Ensure changes in policy, as well as practice, meet the mandated standards as well as the needs of our agencies and the communities we serve.
- Thorough evaluation and response to recommendations and changes to departments service delivery models.
- Provide recommendations for operational changes and improvements to Zone 1 and County Fire Chiefs committees.

Objectives:

- Annual reports from each committee demonstrating topics managed throughout the year and changes that have been implemented subsequent to those changes.
- Annual report to KC Fire Chiefs with an overview of actions taken by Operations Chiefs and the direct impacts to agencies and communities.
- Creation of a mechanism for submission of proposals or ideas by training divisions or agencies to Zone One Chiefs.
 - Timely feedback
 - Impacts to department, zone and county
 - Required actions needed to be taken to institute changes (WAC,RCW, NFPA, EMTG Best Practices, KC Model Procedures)
- Create alliances and agreements that improve safety and efficiency while reducing redundancies and costs.

King County Zone 1

Bellevue Fire Department, Bothell Fire & EMS, Duvall Fire, Eastside Fire & Rescue, King County Fire District 27, Kirkland Fire Department, Mercer Island Fire Department, Northshore Fire Department, Redmond Fire Department, Shoreline Fire Department, Snoqualmie Fire Department, Snoqualmie Pass Fire & Rescue, Woodinville Fire & Rescue